

Selection Criteria

- 1.) A completed application is required along with a \$50.00 application fee plus \$15.00 for each additional adult, which is nonrefundable. (Cash/Money Order ONLY)
- 2.) There is a charge of \$5 per physical application picked up in the office. This amount will be deducted from the total amount of the application fee once the application is completed and returned to the office for processing.
- 3.) Any payments made on the Application will be nonrefundable.
- 4.) We ask that applicants from any area other than Iberia Parish get a background check from their previous/current residing area police departments.
- 5.) Applications are sent through a background system check for information of criminal history and rental history.
- 6.) Previous and present landlord will be contacted in order to obtain past and present payment and rental history.
- 7.) Applicants must qualify under occupancy standards as determined by local fire code.
- 8.) It will be determined whether the applicant can meet all these financial obligations from information obtained from the application and through discussion with the applicant(s).
- 9.) Proof of income and a copy of driver's license or state issued ID of all adults (18 or older) will be required.
- 10.) Applicants must be of legal age to enter into a lease agreement.
- 11.) Once the application is processed and a deposit is accepted, if the applicant(s) changes their minds, deposits will not be refunded for any reason.
- 12.) We reserve the right to reject this application for any purpose or reason.
- 13.) No pet allowed.
- 14.) Income must clear at least:

<u>Jefferson Terrace Townhouses:</u> 1 Bedroom = \$1600/month 2 Bedroom = \$1800/month 3 Bedroom = \$2000/month	<u>Willow Park:</u> 2 Bedroom = \$1800/month	<u>Parkwood Suites, LLC:</u> 2 Bedroom = \$2500/month
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Applicant(s) May Be Rejected Due To:

- 1.) A history of unjustified and chronic nonpayment of rent and other obligations.
- 2.) A history of violence and harassment to neighbors.
- 3.) A history of disturbing the quiet enjoyment of neighbors.
- 4.) A history of violations of the terms of present or past rental apartments such as destruction of a unit or failure to maintain in a clean and sanitary condition.
- 5.) Past convictions or arrests on the sale or possession or use of drugs.
- 6.) Giving false or misleading information on the rental application.

Application Must Supply:

- State Issued Picture Identification
- (3) Current Check Stubs
- Background Checks from local courthouse or police department

I CERTIFY that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for tenant screening as may be necessary in arriving at a tenant decision, I understand that the landlord may terminate any rental agreement entered into for any misrepresentations made. By signing this, I understand all of the above stated.

Date: _____

Applicant Print Name

Applicant Signature

*All initial payments must be made in cash or money order and are nonrefundable.

Jefferson Terrace Townhouses * Willow Park Apartments * Parkwood Suites, LLC

808 Jefferson Terrace * New Iberia, LA 70560 * Phone: (337) 369-6575 * Fax: (337) 369-1010

Notice: All adult applicants (18 years or older) must complete an application.

APPLICANT INFORMATION				
LAST NAME	FIRST NAME	MIDDLE/MAIDEN	SSN	STATE ISSUED ID#
BIRTH DATE	HOME/CELL PHONE	WORK PHONE	EMAIL	
CURRENT ADDRESS				
STREET ADDRESS		CITY	STATE	ZIP
DATE IN	DATE OUT	LANDLORD NAME	LANDLORD PHONE	
MONTHLY RENT \$	REASON FOR LEAVING			
PREVIOUS ADDRESS				
STREET ADDRESS		CITY	STATE	ZIP
DATE IN	DATE OUT	LANDLORD NAME	LANDLORD PHONE	
MONTHLY RENT \$	REASON FOR LEAVING			
OTHER OCCUPANTS				
LIST NAMES & BIRTH DATES OF ALL ADDITIONAL OCCUPANTS 18 YEARS OR OLDER/RELATIONSHIP				
LIST NAMES & BIRTH DATES OF ALL ADDITIONAL OCCUPANTS YOUNGER THAN 18 YEARS/RELATIONSHIP				
EMPLOYMENT & INCOME INFORMATION				
OCCUPATION		EMPLOYER/COMPANY	MONTHLY SALARY \$	
SUPERVISOR NAME	SUPERVISOR PHONE	START DATE	END DATE	
OTHER INCOME DESCRIPTION			MONTHLY INCOME \$	
EMERGENCY CONTACT				
NAME		PHONE	RELATIONSHIP	
BACKGROUND INFORMATION – Have you ever:				
Filed for bankruptcy? <input type="checkbox"/> Yes <input type="checkbox"/> No		Willfully or intentionally refused to pay rent when due? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Been evicted from a tenancy or left owing money? If yes, please provide Property Name, City State, and Landlord Name. <input type="checkbox"/> Yes <input type="checkbox"/> No				
Been convicted of a crime? If yes, please provide Type of Offense, County/Parish, and State. <input type="checkbox"/> Yes <input type="checkbox"/> No				

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VEHICLE INFORMATION		
1. MAKE & MODEL	YEAR	LICENSE NO. & STATE
2. MAKE & MODEL	YEAR	LICENSE NO. & STATE
OTHER VEHICLES		

I/We the undersigned, authorize Landlord and its agents to obtain an investigative consumer credit report including but not limited to credit history, OFAC search, landlord/tenant court record search, criminal record search and registered sex offender search. I authorize the release of information from previous or current landlords, employers, and bank representatives. This investigation is for resident screening purposes only, and is strictly confidential. This report contains information compiled from sources believed to be reliable, but the accuracy of which cannot be guaranteed. I hereby hold Landlord and its agents free and harmless of any liability for any damages arising out of any improper use of this information.

Application Fee and Security Deposit is non-refundable after application has been processed/approved.

APPLICANT'S SIGNATURE _____

DATE SIGNED _____

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Office use ONLY:

Date Application Received _____

Received By _____